

6. BOARD SECRETARY/TREASURER'S REPORT

Upon review of the financial reports for the period ending November 2016, Ms. Iszard introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District's financial obligations. Ms. Stinger seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno - Absent
	Mr. Zoller – Yes	Ms. McCoy – Yes	Mr. Pitman – Yes

7. CORRESPONDENCE & COMMUNICATIONS

Dr. Schneider noted a handout, News at Rider University's article *Innovative partnership allows Mercer County College students to live on Riker University campus.*

8. COMMITTEE REPORTS

9. SUPERINTENDENT'S REPORT

A. NEW PROGRAMS/SPECIAL PROJECTS

Recommend the Board approve the following:

1. Submission of grant application for additional funding as part of the current FY17 Secondary Perkins grant in the amount of \$37,592 (Special Revenue) (attached)
2. Revised 2016-2017 Articulation Agreement between Mercer County Community College and Mercer County Technical Schools for the Academy of Culinary Arts (attached)
3. Revised 2016-2017 Articulation Agreement between Mercer County Community College and Mercer County Technical Schools for the STEM Academy (attached)
4. Revised 2017-2018 Articulation Agreement between Mercer County Community College and Mercer County Technical Schools for the Academy of Culinary Arts (attached)
5. The current Health & Child Care program will be moved to the Health Careers Center for the morning and afternoon sessions
6. The current Health Occupations program will be moved to the Health Careers Center for the morning session

B. PERSONNEL

Recommend the Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. Bernadette Reed as a Substitute Academic Instructor and Substitute Cosmetology Instructor for the District, on an as needed basis and not to exceed 29 hours per week, pending criminal history review, at a per diem rate of \$90, effective December 21, 2016 through June 30, 2017 (11-310-100-101-0-01-1701) (11-310-100-101-02-01-1710)
2. Chelsea Pullion as a Substitute Academic Instructor for the District, on an as needed basis and not to exceed 29 hours per week, pending criminal history review, at a per diem rate of \$90, effective December 21, 2016 through June 30, 2017 (11-310-100-101-0-01-1701) (11-310-100-101-02-01-1710)
3. Meagan Greenberg as a Substitute Academic Instructor for the District, on an as needed basis and not to exceed 29 hours per week, pending criminal history review, at a per diem rate of \$90, effective December 21, 2016 through June 30, 2017 (11-310-100-101-0-01-1701) (11-310-100-101-02-01-1710)
4. Amanda McCobb, Social Studies Instructor for the Health Science Academy, to provide home instruction, on an as needed basis, four (4) hour per week, at an hourly rate of \$32.00, effective retroactive to December 5, 2016 through January 30, 2017 or until student requiring home instruction is released from district physician. (11-310-100-101-01-00-1900)
5. The following to serve as Proctors for the Health Science Academy at the Assunpink Center, on an as-needed basis and at an hourly rate of \$32, effective January 1, 2017 through June 30, 2017 (11-310-100-101-01-01-0000):
 - a. John Baldino, Health and Physical Education Instructor at the Assunpink Center
 - b. Doshia Brown, Secretary III at the Sypek Center
 - c. Mary Carlsson, School Nurse at the Assunpink Center

- d. Hope Costa, English Instructor at the Assunpink Center
 - e. James Devaney, Social Studies Instructor for the District
 - f. Heather Flyge, Part-time Clinical Instructor for the District
 - g. Rachel Hendrickson, English Instructor for the Health Science Academy
 - h. Elise Lybrand, Health Occupations Instructor for the Health Science Academy
 - i. Amanda McCobb, Social Studies Instructor at the Assunpink Center
 - j. Lisa Nolan, LPN Instructor at the Health Careers Center
 - k. Michael Orfe, School Psychologist for the District
 - l. Cynthia McKenna, Administrative Assistant to the Business Administrator
 - m. James Parker, District Substitute Teacher
 - n. Nicholas Sakowski, Teacher Assistant at the Sypek Center
 - o. John Takach, STEM Instructor at the Assunpink Center
 - p. Robert Wurm, BOAT Instructor at the Sypek Center
6. A stipend for the following in the amount of \$75 each for chaperoning HOSA students to the NJHOSA Southern Regional Conference event held at Burlington County Institute of Technology in Westampton, NJ on Saturday, January 21, 2017 (11-310-100-101-01-01-0000)
- a. Daniel Sbar, Biological Sciences Instructor
 - b. Laura Wurtzel, Secretary I at the Assunpink Center

C. MISCELLANEOUS

Recommend Board approve the following:

1. The following bylaws, policies and regulations for first reading: (attached)
 - a. 3111 Creating Positions
 - b. 3124 Employment Contract
 - c. 3125 Employment of Teaching Staff Members
 - d. 3125.2 Employment of Substitute Teachers
 - e. 3126 District Mentoring Program
 - f. 3126 R District Mentoring Program
 - g. 3141 Resignation
 - h. 3144 Certification of Tenure Charges
 - i. 3144 R Certification of Tenure Charges
 - j. 3159 Teaching Staff Member/School District Reporting Responsibilities
 - k. 4159 Support Staff Member/School District Reporting Responsibilities
 - l. 5330 R Administration of Medication
 - m. 5350 Student Suicide Prevention
 - n. 5350 R Student Suicide Prevention
 - o. 8454 Management of Pediculosis
2. The following bylaws, policies and regulations for second reading and adoption: (*available in the Superintendent's office for review*)
 - a. 0167 Public Participation in Board Meetings
 - b. 0168 Recording Board Meetings
 - c. 2415.30 Title I – Educational Stability for Children in Foster Care
 - d. 3240 Professional Development for Teachers and School Leaders
 - e. 3240 R Professional Development for Teachers and School Leaders
 - f. 5514 Student Use of Vehicles on School Grounds
 - g. 7481 Unmanned Aircraft Systems (UAS also known as DRONES)
 - h. 8441 Care of Injured and Ill Persons
 - i. 8441 R Care of Injured and Ill Persons
 - j. 8630 Bus Driver/Bus Aide Responsibility
 - k. 8630 R Emergency School Bus Procedures
 - l. 9541 Student Teachers/Interns
3. 2017-2018 Tuition Fee Schedule for secondary schools in the district, effective July 1, 2017 through June 30, 2018 (attached)
4. Revised District Harassment, Intimidation & Bullying Safety Team Roster for the 2016-2017 school year (attached)
5. District Harassment, Intimidation & Bullying Report for September 1, 2016 through December 12, 2016 (attached)
6. Emergency Preparedness Drill Reports for the month of November 2016 (attached)

Ms. Stinger introduced a motion for the Board to approve the aforementioned. Ms. McCoy seconded the motion and it was carried by roll call vote. A copy of grant application, revised articulation agreements (3), 3111, 3124, 3125, 3125.2, 3126, 3126R, 3141, 3144, 3144R, 3159, 4159, 5330R, 5350, 5350R, 8454, 2017-2018 tuition, revised HIB roster, HIB, EPDR, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Iszard – Yes
Mr. Zoller – Yes

Ms. Stinger – Yes
Ms. McCoy – Yes

Ms. Hernandez-Manno – Absent
Mr. Pitman – Yes

10. OLD BUSINESS

Tanya Dawson: I want to give the Board an update on the ROD grant project. On today's agenda, item 11N, is the Certificate of Substantial Completion for Zsenak Electric Company, as they are almost done with the work related to the grant. Performance Mechanical had some issues with the new HVAC units that will require additional time to complete the project. Their new timeline as of today will be around March 2017 given there are no other issues.

Contractor Rampart Construction Company, Inc. was given a "last chance" notice to complete their portion of project FVHD #4312/4313 from 2013 so we can close it out or the agreement will be terminated and we will find another contractor to complete the outstanding work. Rampart responded to our request and they began working on the punch list and it is our hope that it will be completed soon.

11. NEW BUSINESS & ADDENDUM

Recommend the Board approve the following:

- A. Travel requests (attached)
- B. Field trip requests (attached)
- C. Professional Services Agreement with Robert Wood Johnson University Hospital for basic medical physical examinations and optional testing fees as detailed on the summary sheet for the period January 1 through December 31, 2017 (attached)
- D. Change Order #4 for Performance Mechanical Corp. for material and labor to enlarge existing masonry openings at a cost of \$9,110, credit for unused allowance at Sypek Center in the amount of \$7,309 and credit for unused allowance at Assunpink Center in the amount of \$1,421 for a total increase of \$380 (attached)
- E. Robbinsville High School as the site for the Sypek and Assunpink Awards Ceremonies on June 13, 2017 for an amount not to exceed \$350 (11-000-218-590-02-00-2180)
- F. Robbinsville High School as the site for the Health Science Academy Graduation Ceremony on June 19, 2017 for an amount not to exceed \$250 (11-000-218-590-02-00-2180)
- G. Robbinsville High School as the site for the Health Careers Center Graduation Ceremony on June 23, 2017 for an amount not to exceed \$250 (13-330-200-590-05-00-2400)
- H. Award Architect of Record CC 17-103 to DI Group Architecture
- I. Rick Bus Company to transport Health Science Academy students between Assunpink Center and Mercer County Community College for the period January through June 2017 not to exceed \$4,000 (11-000-270-512-000-2700)
- J. Accept IDEA grant funds in the amount of \$98,543
- K. Fredrick Hillman from the Mercer County Special Services School District as Buildings & Grounds Consultant, from December 2016 through June 2017 at a rate of \$2,500 per month. Mercer County Technical Schools will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et seq. (11-000-262-590-00-00-2620)
- L. Clarence Walker from the Mercer County Special Services School District as Buildings & Grounds Supervisor as part of the shared services agreement with Mercer County Special Services School District on an as needed basis for the period January 2017 through June 2017 not to exceed \$10,000. Mercer County Technical Schools will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. (11-000-262-590-00-00-2620)

M. Services of Comcast Spotlight to showcase the Shared Time Program in Mercer and Burlington Counties at a cost of \$4,092 (11-000-218-590-09-00-2182 7025) (attached)

N. Certificate of Substantial Completion for Zsenak Electric Co., Inc. FVHD 4524 (attached)

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Ms. McCoy seconded the motion and it was carried by roll call vote. A copy of travel, field trips, agreement with RWJ, change order #4 Performance, shared time Comcast, certificate for Zsenak, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Ms. Iszard - Yes	Ms. Stinger - Yes	Ms. Hernandez-Manno - Yes
	Mr. Zoller - Yes	Ms. McCoy - Absent	Mr. Pitman - Yes

12. EXECUTIVE SESSION - None

13. PUBLIC DISCUSSION - None

14. ADJOURNMENT

There being no further business to come before the Board, Ms. Iszard introduced a motion the meeting be adjourned at 5:11 pm. Ms. McCoy seconded the motion and it was carried by roll call vote.

Roll Call:	Ms. Iszard - Yes	Ms. Stinger - Yes	Ms. Hernandez-Manno - Yes
	Mr. Zoller - Yes	Ms. McCoy - Absent	Mr. Pitman - Yes

The next Regular Meeting shall be held on Tuesday, January 17, 2017 at 5:00 pm at the Assunpink Center.

Respectfully submitted,



Tanya Dawson
Business Administrator/Board Secretary