

BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY

MINUTES OF JANUARY 22, 2018

RESCHEDULED FROM JANUARY 16, 2018

1. The Board Meeting of January 22, 2018 was called to order by President Albert Pitman at 5:00 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The President read the following Sunshine Statement:

"In accordance with the State's Sunshine Law, adequate notice of this meeting was provided.
This meeting notice was advertised in the Times newspaper January 18, 2018.
This notice was also posted in the Board Office and a copy has been filed with the County Clerk of Mercer".

Roll Call: Ms. Stinger – Present Ms. Hernandez-Manno – Absent Mr. Sabo – Present
 Mr. Zoller – Present Ms. McCoy – Absent Mr. Pitman – Present

2. PLEDGE OF ALLIGANCE – Led by Mr. Pitman

3. EXECUTIVE SESSION /PUBLIC DISCUSSION

A. PUBLIC DISCUSSION - None

B. EXECUTIVE SESSION - None

4. MINUTES OF PREVIOUS MEETINGS

The regular session meeting minutes of December 19, 2017 were brought before the Board for approval. Upon reviewing the regular session meeting minutes of December 19, 2017 Ms. Stinger introduced a motion for the Board to approve the minutes. Mr. Sabo seconded the motion and it was carried by roll call vote.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno – Absent Mr. Sabo – Yes
 Mr. Zoller – Abstain Ms. McCoy – Absent Mr. Pitman – Yes

The Executive session meeting minutes of December 19, 2017 were brought before the Board for approval. Upon reviewing the Executive session meeting minutes of December 19, 2017 Ms. Stinger introduced a motion for the Board to approve the minutes. Mr. Sabo seconded the motion and it was carried by roll call vote.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno – Absent Mr. Sabo – Yes
 Mr. Zoller – Abstain Ms. McCoy – Absent Mr. Pitman – Yes

5. BILLS TO BE APPROVED/TRANSFERS – REVISED HANDOUT

Bills totaling \$749,515.88 for January 2018 and budget transfers to date were brought before the Board. Upon reviewing the bills and budget transfers presented, Ms. Stinger introduced a motion for the Board to approve the bill list grand total of \$749,515.88. Mr. Sabo seconded the motion and it was carried by roll call vote. The bills list and budget transfers report shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno – Absent Mr. Sabo – Yes
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

6. BOARD SECRETARY/TREASURER'S REPORT

Upon review of the financial reports for the period ending December 2017, Ms. Stinger introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District's financial obligations. Mr. Zoller seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno –Absent Mr. Sabo – Yes
Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

7. CORRESPONDENCE & COMMUNICATIONS

Dr. Kimberly Schneider, Superintendent, addressed the Board:

- HSA student, Sonit Puri, has been elected at the NJ Association of Student Councils State Vice President. We are very proud of Sonit.
- Sharon Nemeth, Principal, Marcie Tandy, Guidance Counselor, Megan Ferdetta, Guidance Counselor and Michael Orfe, Psychologist attended a presentation on student suicides at Rider University on January 9, 2018. There were 700 parents and community leaders present, who listened to George Scott, an expert in suicide youth prevention presentation, after accepting a "Call to Action" issued by leaders of every school district in Mercer County. Thanks to Sharon Nemeth, Principal for serving as Chairperson of the Mercer County Mental Health Board.

The Board thanked Ms. Nemeth. We need people like you.

- The Department of Education informed us that our QSAC waiver has been accepted, as we were high performing. To Kim Gartner's credit (Human Resources Manager) and to Tanya Dawson's credit (Business Administrator/Board Secretary) for clean audits, we were able to apply for this waiver. Also, thank you to Sharon Nemeth, Principal and Dana Hice DePugh, Assistant Superintendent for their hard work during this process.
- Every five (5) years our District must meet Middle States Accreditation. Mary Smith-Jones, Principal, is leading the committee and is working on the application. We must ensure that we are meeting our goals and objections. Ms. Smith Jones is completing our annual report. I will have her give the Board an update on this process in the future.

8. COMMITTEE REPORTS

9. SUPERINTENDENT'S REPORT

A. NEW PROGRAMS/SPECIAL PROJECTS

Recommend the Board approve the following:

N/A

B. PERSONNEL & ADDENDUM

Recommend the Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. Douglas Shunk, Supervisor of Secondary Education, to serve as the School Safety Specialist, at no cost to the district, effective January 16, 2018 through June 30, 2018
2. Michele Harcher, Payroll and Accounting Specialist, placed on Sick Leave as follows:

Start	End	Type
January 15, 2018	January 30, 2018	Unpaid Leave and Continuation of Benefits

C. MISCELLANEOUS

Recommend Board approve the following:

1. Revised 2017-2018 Calendar for the Health Careers Center (attached)
2. District Harassment, Intimidation & Bullying Report for September 1, 2017 through January 10, 2018 (attached)
3. Emergency Preparedness Drill Reports for the month of December 2017 (attached)
4. Personal Health and Nutrition curriculum for the district (*available for review in the Superintendent's office*)

Ms. Stinger introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of HCC calendar, HIB, EPDR, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno – Absent Mr. Sabo – Yes
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

10. OLD BUSINESS - None

11. NEW BUSINESS & ADDENDUM

Recommend the Board approve the following:

- A. Travel requests (attached)
- B. Field trip requests (attached)
- C. Change Order #8 for Zsenak Electric Co., Inc., for a credit in the amount of \$3,570 on FVHD project 4525/4525 (attached)
- D. Final payment to Zsenak Electric Co., Inc. for Renovations Project FVHD #4524 (Sypek Center \$10,954.82) and 4525 (Assunpink Center \$12,102.77) for a total of \$23,057.59 (attached)
- E. Comegno Law Group, P.C. to provide 20 hours of consultative and professional development services to facilitate inclusion at a cost not to exceed \$8,731 (20-250-200-320-00-18-250-20) (attached)
- F. MCTS to continue to participate in Mercer County Special Services School District Cooperative Pricing System 103-MCSSSDCPS, February 1, 2018 through January 31, 2023 (attached)
- G. Revised Budget Planning Schedule for the 2018-2019 school year (attached)
- H. Proposal from Susan Lord, M.Ed., LDTC to provide educational testing services, seven (7) evaluations, \$450 per evaluation, not to exceed \$3,150 (11-310-100-340-01-00-1900) (attached)
- I. Revise petty cash disbursement for Health Careers Center to Mary Smith-Jones in the amount of \$75
- J. Special Education Medicaid Initiative (SEMI) Program Waiver Resolution for the 201/-2019 school year (attached)
- K. Udaya Batchu from the Mercer County Special Services School District as Accounting Consultant on an as needed basis for the period January 23, 2018 through June 30, 2018 at an hourly rate of \$31.00 not to exceed \$4,000. Mercer County Technical Schools will pay 100% as per the Inter-local Services Act, N.J.S.A. 40:8A-1 et sq. (Act) (11-000-251-104-07-00-2510).

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Mr. Sabo seconded the motion and it was carried by roll call vote. A copy of travel, field trips, Change order #8, Zsenak final payment, Comegno, MCSSSD co-op, revised budget planning, Susan Lord proposal, SEMI, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Stinger – Yes Ms. Hernandez-Manno – Absent Mr. Sabo – Yes
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

12. EXECUTIVE SESSION - None

13. PUBLIC DISCUSSION - None

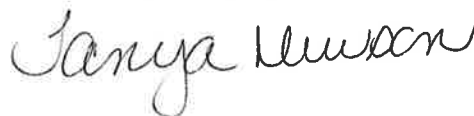
14. ADJOURNMENT

There being no further business to come before the Board, Mr. Zoller introduced a motion the meeting be adjourned at 5:13 pm. Ms. Stinger seconded the motion and it was carried by roll call vote.

Roll Call:	Ms. Stinger – Yes	Ms. Hernandez-Manno – Absent	Mr. Sabo – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent	Mr. Pitman – Yes

The next regular meeting shall be held on Tuesday, February 20, 2018 at 5:00 pm at the Assunpink Center.

Respectfully submitted,



Tanya Dawson
Business Administrator/Board Secretary