



Health Science Academy
College Transcript Request

Submit one form for each college application you complete.

Student name: \_\_\_\_\_ Date: \_\_\_\_\_

APPLICATION DEADLINE: \_\_\_\_\_

Please submit this form to Guidance at least three weeks before the application deadline to the college.

Send to Office of Undergraduate Admissions:

College or University Name

Street Address

City, State, Zip Code

Check the type of application:
Early Decision
Early Action
Regular Decision
Other:
Check here if you applied using the Common Application.

The college/university has requested these documents from Guidance:

From your counselor:

- Counselor letter of recommendation
Counselor Supplemental Form - part of the college application
Resume

From your teachers:

- One teacher letter of recommendation
Two teacher letters of recommendation
Supplemental Form 1 - give this form to your teacher to return to Guidance.
Supplemental Form 2 - give this form to your teacher to return to Guidance.
Other:
Check here if the college requires only a transcript and no other documentation.

OFFICE USE ONLY:

Rec. by Guidance: \_\_\_\_\_ Transcript prepared: \_\_\_\_\_ Mailed: \_\_\_\_\_ Initial: \_\_\_\_\_