BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY

MINUTES OF MAY 20, 2014

The Board Meeting of May 20, 2014 was called to order by President Albert Pitman at 5:02 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The President read the following Sunshine Statement:

“In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided. This meeting notice was advertised in the Trenton Times newspaper on May 14, 2014. This notice was also posted in the Board Office and a copy has been filed with the County Clerk of Mercer”.

Roll Call:  
Mrs. Izard – Yes       Ms. Stinger – Absent
Mr. Zoller – Yes       Mr. Murphy – Yes
Dr. Morana – Yes       Mr. Pitman – Yes

Mr. Pitman led the Pledge of Allegiance.

PUBLIC DISCUSSION

Mrs. Rossano, parent of a graduating senior at the Assumpink Center, said she needed information on the cap and gowns, when they will be distributed and how many relatives can be invited to attend the program at the Kelsey Theatre. Principal Lucille Jones said she would meet with Mrs. Rossano after the meeting to answer any questions.

Principal Jones presented information on the Spring Regional and State competitions of the HOSA students. She said that 23 of the 93 students competed on March 22 and 23 and earned 7 medals and filled 4 State offices. Ms. Jones further explained that the District will be well represented during the convention, June 23 to June 27, with three students competing and one student running for the position of National President.

Mr. Dave Nash, CIE Coordinator, presented the results of the SkillsUSA competition, noting that this is the 45th year that MCTS has been competing in SkillsUSA (handout). He introduced the medalists from Mr. O’Brien’s masonry class, Chris Pasun, who built a chimney, came in first place and Devon Pultorak, who came in third place.

Teacher Marcy Tandy introduced Anthony Kleindienst who came in first place in the Government and Public Policy competition and showed a short video clip of their work on “Teens and Taxes.” Anthony will compete in Kansas City at the National level.

Chef Scott Engel, Culinary Arts teacher, introduced student Sara Ely from the Culinary Arts Program. Sara received a gold medal for first place for the physically demanding job in the exhibit center, an amazing job in knife cuts, preparing a salad, entrée and dessert.

The Board members acknowledged their hard work and said they were very proud of their accomplishments. Mr. Nash said that the students will have the community looking to recruit them into positions. Dr. Schneider explained that our technical students receive very large scholarships to continue their education in their perspective field.

Mr. and Mrs. Myers who reside on Bull Run Road near the Sypeck Campus brought pictures of debris and tree stumps and expressed their concerns over noise and the condition of the property. Mrs. Izard noted that the trees are taken care of by the county. Ms. Swirsky said that most of the construction cannot be completed with the students on campus and will be finished this summer. She said she would look into the issues and get back to them. Mr. Myers appreciated the opportunity to speak. Mr. Pitman thanked Mr. and Mrs. Myers for bringing it to our attention.

Dr. Schneider introduced Kimberlie Gartner, the new Human Resource Manager at MCTS. Ms. Gartner explained her background having worked at Macy's for 15 years with 6 of those years as a staffing HR Director for 8,000 employees and worked with unions.
The Board recessed to Executive Session at 5:46 pm on a motion made by Mr. Zoller and seconded by Mr. Murphy and carried by roll call vote.

Roll Call:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing negotiations, student and legal matters.

BE IT FURTHER RESOLVED, that the minutes of the executive session shall be released to the public when the need for confidentiality no longer exists, except personnel information or information pertaining to legal settlements with personnel which by agreement must remain confidential shall not be released unless otherwise required by law.

Mr. Murphy introduced a motion to adjourn Executive Session at 6:01 pm. Mrs. Iszard seconded the motion and it was carried by roll call vote.

Roll Call:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

Mr. Murphy introduced a motion to reconvene the regular meeting at 6:02 pm. Mrs. Iszard seconded the motion and it was carried by roll call vote.

Roll Call:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall accept the Settlement Agreement for Robert Murphy v. Mercer County Technical Schools Board of Education docket L-179-13

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Murphy seconded the motion and it was carried by roll call vote.

Roll Call:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Abstain
Mr. Pitman – Yes

MINUTES OF PREVIOUS MEETING

The regular session meeting minutes of April 22, were brought before the Board for approval. Upon reviewing the regular session meeting minutes of April 22, Mr. Zoller introduced a motion for the Board to approve the minutes. Dr. Morana seconded the motion and it was carried by roll call vote.

Roll Call:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

The Executive minutes of April 22, 2014 were brought before the Board for approval. Upon reviewing the Executive minutes of April 22, 2014, Mr. Zoller introduced a motion for the Board to approve the minutes. Dr. Morana seconded the motion and it was carried by roll call vote. Approval of Executive minutes of April 22, 2014 is for content, not for release. Release to be determined when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

MCTS Board minutes – May 20, 2014

1492
ROLL CALL:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

BILLS TO BE APPROVED/TRANSFERS

Bills totaling $1,437,444.24 for May 2014 and budget transfers to date were brought before the Board. Upon reviewing the bills and budget transfers presented, Mr. Murphy introduced a motion for the Board to approve the bill list totaling $1,437,444.24. Mr. Zoller seconded the motion and it was carried by roll call vote. The bills list and budget transfers report shall be attached to the original minutes filed in the Board Office as an official document of the Board.

ROLL CALL:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

BOARD SECRETARY/TREASURER’S REPORT

Upon review of the financial reports for the period ending April 2014, Mrs. Iszard introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District’s financial obligations. Mr. Zoller seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

ROLL CALL:
Mrs. Iszard – Yes
Mr. Zoller – Yes
Ms. Stinger – Absent
Mr. Murphy – Yes
Dr. Morana – Yes
Mr. Pitman – Yes

CORRESPONDENCE & COMMUNICATIONS

Dr. Schneider handed out an article on Career Tech NJ and explained that the legislature is recognizing County Vocational Technical Schools with several bills introduced by Assembly Speaker Vincent Prieto, who had a career as a plumber, and Chairman Patrick Diegnan. Dr. Schneider said they are staunch supporters of voc-tech schools as noted in the handout. With the support of NJBIA President Melanie Willoughby it will move vocational-technical education forward.

Dr. Schneider explained to the Board that the Department of Education published results of the Taxpayer’s Guide for School Spending (handout) that used to be called the Comparative Spending Guide. Dr. Schneider noted that the district’s per pupil charge was high and she provided background information on the number of students reported and the fact that there are over 1,000 students with 800 shared, 230 evening school and about 50 at Health Careers Center. The fact that there is no aid for the adult students skews our budget and the administrative costs are at 100% where we are shared.

Tanya Dawson, Assistant Business Administrator, said there is no way to explain the numbers, giving the example that MCTS has principals at each site and not just one school, so we don’t fit into their box.

Dr. Schneider noted that our enrollment is up and over 1,000 applications. With more students MCTS will get more tuition and the Freeholders support will be lower. Dr. Schneider also noted that $250,000 for the Adult Education program was cut by the State. She explained to the Board that she made note of these areas so if they are questioned to explain the numbers, they would be informed.
Recommend Board approve the following:

1. Student Intern Placement Agreement between Mercer County Technical School (MCTS) and Mercer County Special Services School District (attached)
2. Application for waiver from the Department of Education Executive County Superintendent for the ESL/Bilingual Education for the 2014-2015 school year
3. Contract Agreement between MCTS’s Health Careers Center and Mercer County Community College for the Medical Assistant Program for the 2014-2015 school year (attached)
4. Project proposal for a new program, Podiatric Radiology Technician Assistant Course, at the Health Careers Center pending approval from the Department of Environmental Protection on the changes that the NJ Podiatric Society has proposed, pending enrollment (attached)
5. Application to Department of Health and Human Services in a partnership with Boys & Girls Club of Mercer County for a Youth Empowerment Program II Grant

PERSONNEL & ADDENDUM

Dr. Schneider recommended Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. The resignation of S. Lucille Jones, Principal of the Assunpink Center, effective the end of the business day August 31, 2014, due to retirement
2. Dana Hice DePugh as a full-time, 12-month, contracted employee in the capacity of Assistant Superintendent for Curriculum and Instruction, shared with Mercer County Special Services School District, pursuant to the approval by the Interim Executive County Superintendent on May 13, 2014 (attached) (11-000-230-104-07-00-2302)
3. Administrators and Supervisors at the salaries indicated, effective July 1, 2014 through June 30, 2015 (attached)
4. Sharon Nemeth, current Principal of the Health Careers Center, to be hired as a full-time 12-month contracted employee in the capacity of Principal of the Assunpink Center, at an annual salary of $134,000 prorated, effective September 1, 2014 through June 30, 2015 (11-000-240-103-01-00-2400)
5. Contracted and Confidential staff at the salaries indicated, pending the outcome of negotiations, effective July 1, 2014 through June 30, 2015 (attached)
6. Maria Cram as an Interim Supervisor at the Sypek Center, replacing Alice Curry-Sheret while she is on a leave of absence, on an as needed basis and not to exceed four (4) days per week, at a per diem rate of $450, pending the completion of the criminal history background check, effective May 21, 2014 through June 30, 2014 (11-000-218-104-03-00-2183)
7. Revision of title for Eric Palm, originally Board approved on April 22, 2014 in the capacity of English Instructor, to be hired as a Long-term Substitute English Instructor at the Sypek Center, at an annual salary of $52,857 prorated, (Step 1 of the 10-month Teacher guide) pending the completion of the criminal history background check, effective retroactive to April 23, 2014 through the end of the business day June 30, 2014
   $134,866 NCLB (20-231-101-000-14-231) 66% $17,911 (11-310-100-101-02-00-1027) 34%
8. Eric Palm as a full-time, 10-month, contracted employee in the capacity of English Instructor at the Sypek Center, at an annual salary of $52,857 (Step 1 of the 10-month Teacher guide), pending the outcome of negotiations, effective May 26, 2014 through June 30, 2014 (11-310-100-101-02-00-1027) PULLED
9. Eric Palm as a full-time, 10-month, contracted employee in the capacity of English Instructor at the Sypek Center, at an annual salary of $52,857 (Step 1 of the 10-month Teacher guide), pending the outcome of negotiations, effective September 1, 2014 through June 30, 2015 (11-310-100-101-02-00-1027)
10. Revision of title for Dana Halecka, originally Board approved on April 22, 2014 in the capacity of Licensed Practical Nursing Instructor, to be hired as a Long-term Substitute Licensed Practical Nursing Instructor, at an annual salary of $57,857 prorated (Step 2 of the 12-month Teacher guide), pending the completion of the criminal history background check, effective retroactive to May 19, 2014 through May 23, 2014 (13-330-100-101-05-00-1758)
11. Dana Halecka as a full-time, 12-month, contracted employee in the capacity of Licensed Practical Nursing Instructor, at an annual salary of $57,857 prorated (Step 2 of the 12-month Teacher guide), pending the completion of the criminal history background check, effective retroactive to May 27, 2014 through June 30, 2014 (13-330-100-101-05-00-1758)
12. Louis Carnation, Automotive Technology Instructor, to be transferred from Hopewell Valley Regional School District to the Sypek Center effective September 1, 2014 through June 30, 2015
13. Michael Cramer, Automotive Technology Instructor at the Sypek Center, to be transferred to Hopewell Valley Regional School District for the 2014-2015 school year during the period September 1, 2014 through June 30, 2015 as per Agreement with Hopewell Valley Regional School District (11-310-100-101-02-00-1710) 50% & (11-310-100-101-02-11-1710) 50%
14. Lance Kounitz, Substitute Graphic Arts Instructor, to work in the Graphic Arts Technology shop to complete summer print orders for the District for a 13 day period, 8:00 am – 3:00 pm at an hourly rate of $28, effective July 1, 2014 through July 18, 2014 (11-310-100-101-02-01-1413)

15. Sean Cavalier, Manager of Buildings & Grounds to be paid an hourly overtime rate of $35.53 for a total of 9 hours work while Board office cubicles were being installed on April 16, 2014 (11-000-262-104-07-01-2620)

16. H. Patricia Rhodes as Substitute Secretary for the district, at the hourly rate of $15.25, on an as needed basis and not to exceed 29 hours per week, effective July 1, 2014 through June 30, 2015 (11-000-240-105-01-00-2400, 11-000-240-105-02-00-2400)

17. Jesse Gatling, as Part-time IT Technician for the district, on an as needed basis and at an hourly rate of $13.50, not to exceed 29 hours per week, effective July 1, 2014 through June 30, 2015 (11-000-252-105-07-01-2520)

18. Heather Flyge as a part-time Clinical Teacher Assistant with the Health Occupations program at the Assumpink Center, on an as needed basis and not to exceed 29 hours per week, at an hourly rate of $32, effective September 1, 2014 through June 30, 2015 (11-310-100-101-01-1800)

19. Patricia Scarpatti as a part-time Lunch Aide for the Health Science Academy at the Assumpink Center, on an as needed basis, four (4) hours per day and not to exceed 29 hours per week, at an hourly rate of $10, effective September 1, 2014 through June 30, 2015 (11-320-100-106-01-00-1800)

20. The following 10-month Coordinators for compensation at a per diem rate for additional 10 work days as indicated in 2014:
   a. Megan Ferleutta, School Counselor at the Assumpink Center: July 1, 2, 3, 7, 8 and August 21, 22, 26, 27, 28 (11-000-218-104-01-00-2180)
   b. Lance Simek, Social Worker at the Sypek Center: July 1, 2, 3, 7, 8 and August 25, 26, 27, 28, 29 (11-000-218-104-02-00-2180)
   c. David Nash, CIE Coordinator for the district: July 1, 2, 3, 7, 8, 9, 10, 11, 14 and August 26 (11-310-100-101-01-00-1800)

21. The attached listing of students to participate in the Summer Work Study Program at both the Assumpink and Sypek Centers for the period July 7, 2014 through August 22, 2014, on an as needed basis, at hourly rates of $9.50 (attached) (11-000-218-110-0X-00-2181)

22. A stipend in the amount of $75 for the following staff at the Sypek Center, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competition in Passaic on March 15, 2014 (11-310-100-101-02-01-0000)
   a. Rhonda Robinson, Health and Child Care Instructor
   b. Joan Hylton, Teacher Assistant

23. A stipend in the amount of $75 for the following staff, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competition in Somererset on March 23, 2014:
   a. Patrick Schroeder, Diesel Instructor at the Assumpink Center (11-310-100-101-01-01-0000)
   b. Robert Gonier, Automotive Collision Technology Instructor at the Sypek Center (11-310-100-101-02-01-0000)

24. A stipend in the amount of $75 for each of the following Instructors at the Sypek Center, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competitions in Gloucester County on March 29, 2014 (11-310-100-101-02-01-0000)
   a. Janice LaFleur, Baking and Dining Instructor
   b. David Nash, CIE Coordinator
   c. Richard Furda, Criminalistics Instructor

25. A stipend in the amount of $200 for each of the following Instructors at the Sypek Center, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competitions in Somerset on April 4 and April 5, 2014 (11-310-100-101-02-01-0000)
   a. Janice LaFleur, Baking and Dining Instructor
   b. Scott Engle, Culinary Arts Instructor

26. A stipend in the amount of $75 for the following staff, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competition in Somerset on April 5, 2014:
   a. Natalie Aulicino, Half-time Science Instructor at the Sypek Center (11-310-100-101-02-01-0000)
   b. Edward Birdsall, Landscape Maintenance and Design Instructor at the Sypek Center (11-310-100-101-02-01-0000)
   c. Joseph Franchino, Teacher Assistant at the Sypek Center (11-310-100-101-02-01-0000)
   d. Seth Knoll, Leave Replacement Math Instructor at the Assumpink Center (11-310-100-101-01-01-0000)
   e. David Nash, CIE Coordinator for the district (11-310-100-101-02-01-0000)
   f. William Park, Automotive Technology Fundamentals Instructor at the Sypek Center (11-310-100-101-02-01-0000)
   g. Thomas Spezzano, Building Maintenance Trades Instructor at the Sypek Center (11-310-100-101-02-01-0000)
   h. Marcie Tandy, Business Office & Applications Technology Instructor at the Sypek Center (11-310-100-101-02-01-0000)

27. A stipend in the amount of $500 for each of the following Instructors at the Sypek Center, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning SkillsUSA competition in Kansas City, Missouri, June 23 through June 28, 2014 (11-310-100-101-02-01-0000)
a. Scott Engle, Culinary Arts Instructor
b. Marcie Tandy, Business Office & Applications Technology Instructor

28. Tanya Dawson, School Business Administrator/Board Secretary, as Public Agency Compliance Officer (P.A.C.O.) for the district, effective July 1, 2014 through December 31, 2014 at no cost to the district

29. 2014-2015 Salary/Wage Guides for hourly and per diem employees at the Day School, Health Careers Center and Adult Evening Schools, effective July 1, 2014 through June 30, 2015 (attached)

30. Rescind the termination of Timothy Keating, English Instructor at the Sykes Center, effective May 24, 2014, and reinstate through June 30, 2014. Additionally, extend Administrative Leave through June 30, 2104 with salary and benefits. Approval of the Separation Agreement as discussed in Executive Session.

31. Eric Palm, Long-term Substitute English Instructor at the Sykes Center, to be paid on stipend of $32 for additional duties offering academic support to students as the No Child Left Behind (NCLB) Tutor, on regularly scheduled school days, before and after normal school hours, on an as-needed basis and funded by the FY2014 NCLB Grant, effective May 21, 2014 through June 30, 2014 (Special Revenue)

32. Amendment to the contract (July 1, 2013 - June 30, 2017) for Dr. Kimberly J. Schneider, Superintendent, effective July 1, 2014 through June 30, 2015, as part of the Inter-local Services Agreement with Mercer County Special Services School District, pursuant to the approval by the Interim Executive County Superintendent on May 20, 2014 (attached)(1-000-230-104-07-00-2302)

Mr. Murphy introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of Student Intern Placement Agreement, contract between HCC and MCC, Podiatric Radiology Technician Assistant Course, Asst Superintendent employment agreement, administrators/supervisors salaries, contracted/confidential staff salaries, list of Summer Work Study Program students, 2014-2015 salary/wage guides for Day School, HCC, Adult Evening shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:  
Mrs. Iszard - Yes  Ms. Stinger - Absent  Dr. Morana - Abstain
Mr. Zoller - Yes  Mr. Murphy - Yes  Mr. Pitman - Yes

MISCELLANEOUS & ADDENDUM

Dr. Schneider recommended the Board approve the following:

1. A Hosting Collaborative Agreement between Mercer County Technical Schools and Hopewell Valley Regional School District for operating an Automotive Technology Program (AM session only: 11:45 am – 2:30 pm) at Hopewell Valley Central High School for the 2014-2015 school year, commencing September 1, 2014 through June 30, 2015 (attached)

2. 2014-2015 Secondary School Calendar (attached)

3. 2014-2015 Adult Evening Schools Calendar (attached)

4. The following Health Science Academy Advisor stipends for the 2014-2015 school year:
   a. Debate Team Advisor (seasonal), in the amount of $600
   b. Math or Science League Advisor (seasonal), in the amount of $600
   c. Career and Technical Student Organization (CTSO) Advisor for Distributive Education Clubs of America (DECA), in the amount of $1,200
   d. Career and Technical Student Organization (CTSO) Advisor for Health Occupations Students of America (HOSA), in the amount of $1,200
   e. Student Council Advisor, in the amount of $1,200
   f. Yearbook Advisor, in the amount of $1,200

5. New job description for Assistant Principal – Health Careers Center (attached)

6. New job description for Student Assistance Coordinator (SAC) (attached)

7. New job description for Full-time IT Technician (attached)

8. Board policies for second reading and adoption:
   a. 5200 Attendance (attached)
   b. 6362 Contributions to Board Members and Contract Awards (attached)

9. Board policies for first reading:
   a. 2415.01 Academic Standards, Academic Assessments, and Accountability (attached)
   b. 2423 Bilingual and ESL Education for first reading (attached)

10. Revised curriculum for the following programs (copy available for review in the Superintendent's office):
   a. Landscaping Maintenance and Design
   b. Cosmetology I
   c. Cosmetology II
   d. Baking I
Mr. Murphy introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of Host Site Collaborative Agreement, 2014-2015 Secondary School, 2014-2015 Adult Evening Schools Calendar, New job description for AP at HCC, New job description for SAC, New job description for FT IT Tech, policies 5200, 6362, 2415.01, 2423, HIB and EPD, HCC calendar, 12 month calendar, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:  
Mrs. Iszard – Yes  
Mr. Zoller – Yes  
Ms. Stinger – Absent  
Mr. Murphy – Yes  
Dr. Morana – Abstain  
Mr. Pitman – Yes

OLD BUSINESS

Nancy Swirsky, Business Administrator/Board Secretary reported that she met with the architects, Fraytak Veisz Hopkins Duthie PC (FVHD) to discuss the Rod Grant capital project, due to confusion on the timing to begin. FVHD was informed that work could not begin before 2015-2016 because of the need for capital reserve funds and to avoid any overlap with the current project. Ms. Swirsky also updated the Board regarding the entrance canopies for Assunpink and Sypek. Completion should be by the end of June and the internal work will be done in the summer when students are not present. The work is scheduled to be completed by school opening in September.

NEW BUSINESS & ADDENDUM

Mrs. Swirsky recommended the Board approve the following:

I. Travel requests (attached)

II. Field trip requests (attached)

III. Change Orders #4, #5 and #6 for Rampart Construction Co., Inc. totaling $22,440 from $4,814,753 to $4,837,193 on the Sypek/Assunpink Center Alterations and Additions FVF #4312-1 (attached)

IV. Change Order #1 for Zsenak Electric Co., Inc. of $3,421.54 from $366,700 to $370,121.54 on the Assunpink Center Alterations and Additions FVF #4312 (attached)

V. Renew the Public Employee Trust Agreement with Brown & Brown for the National Vision Administrators (NVA) plan for staff at the same rate as prior year ($5.00 per employee) for the 2014-2015 school year (attached)

VI. Gas Supply Service Agreement between Participating Member of the Alliance for Competitive Energy Services (ACES) South Jersey Energy Company and MCTS effective June 1, 2014 through December 31, 2014 (attached)

VII. Award the Cosmetology Supplies Bid #15-101 for the period July 1, 2014 through June 30, 2015 to the following vendors: Burmax Company, Inc.  
Salon Centric

VIII. Purchase from Heritage Business Systems a new copier to be financed with a maintenance and supply charge as a per copy charge of $0.0055 at Health Careers Center and Adult Evening School (13-330-200-440-05-00-2400 & 13-629-200-440-04-00-2400) (attached)

IX. Forty-eight month lease purchase through First Hope Bank for the purchase of a Canon IR 6275 for $13,958 at a 2.610% rate of $918.29 quarterly for Health Careers Center and Adult Evening School (13-330-200-440-05-00-2400 & 13-629-200-440-04-00-2400) (attached)
I1J. Renewal of SNAP Health Center software in order to meet State Health Department requirements to track and manage student health data at Assunpink and Sypek Centers for the 2014-2015 school year for $518 (11-000-213-590-0X-00-2130)

I1K. Award the Construction Supplies Bid #15-102 for the period July 1, 2014 through June 30, 2015 to High Bridge Solutions, LLC

I1L. Scrap 1979 Mac Truck, VIN #DM885SX3761, from Assunpink Center Diesel Program due to vehicle no longer having instructional value

I1M. Process payment in the amount of $800 to James Daniel & Associates, LLC for services of curriculum writing and installation of Auto Tech program into the Guides4Learning System (11-310-340-02-00-1712)

I1N. MCTS Written Hazard Communication Program for the 2014-2015 school year (attached)

I1O. Renewal of Eastern Armored Services, Inc. Services Agreement (attached)

I1P. Extend Thomas Venanzi as Treasurer of School Monies from July 1, 2014 to October 31, 2014

I1Q. Accept the Personal Financial Education Grant award of $6,000 to the Health Science Academy at MCTS (attached)

I1R. Extend the lease of Konica Minolta BizHub 601 copier in the Business Office at the Assunpink Center through July 31, 2014

I1S. MCTS to participate in the NJ Digital Readiness for Learning & Assessment Project (DRLAP) – Broadband Component to increase data communications capabilities for online assessments and digital learning through Middlesex Regional Educational Services Commission, through a competitive contracting process

I1T. Accept donations to MCTS Diesel Program in memory of Tyler J. Hettel in the amount of $1,399 from the following individuals:

Lois K. Bates
Lara Wellerstein
Esther Schlesinger
Trudi & Marc Perlman
Alice & Alan Blum
Ann & Andrew Granett
Jerri & Robert Blitzer
Jan & Bob Edelstein
Louise Anish
Arthur & Mary Branstrom
Margaret & Jason Nassour
Charles & Linda Chamberlain
Barnickel Engineering Corporation
Stout's Bus Service
Harold, Esther & Brian Rothstein
Stuart & Tamara Ostrowsky
Ann & Henry Schwartzstein
Jacqueline & Joel Goldfinger
The Blended Group, LLC
Joan, Richard, Ethan & Lillian Kaplan
William & Norma Kradelman
Brian, Celeste & Reina Albert
Myra Epstein
Joyce & Peter Cheifetz
Paul & Zelda Stollman
Laurence & Janice Hirschhorn
Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Dr. Morana seconded the motion and it was carried by roll call vote. A copy of travel, field trips, Change Orders #4, #5 and #6 for Rampart Construction, Change Order #1 for Zsenak Electric Co., Inc., NVA, ACES, Heritage Business Systems copier, First Hope Bank, Written Hazard Communication Program, Eastern Armored Services, grant award letter, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Mrs. Iszard – Yes Ms. Stinger – Absent Dr. Morana - Yes
Mr. Zoller – Yes Mr. Murphy - Yes Mr. Pitman - Yes

There being no further business to come before the Board, Mrs. Iszard introduced a motion the meeting be adjourned at 6:23 pm. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call: Mrs. Iszard – Yes Ms. Stinger – Absent Dr. Morana - Yes
Mr. Zoller – Yes Mr. Murphy - Yes Mr. Pitman - Yes

The next meeting of the Board shall be Tuesday, June 17, 2014 at 5:00 pm at the Assunpink Center.

Respectfully submitted,

[Signature]

Nancy Swinsky
Business Administrator/Board Secretary