

13. Career Prep program name changes as follows:
 - a. "Professional Cooking" changed to "Culinary and Pastry Arts"
 - b. "Business Administration" changed to "Business Studies"

PERSONNEL & ADDENDUM

Recommend Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. Resignation of Judy Huebner, Business Secretary, effective October 1, 2013, due to retirement
2. Professional Employment Agreement between Board of Education for Mercer County Special Services School District and Nancy Swirsky, School Business Administrator, effective July 1, 2013 and June 30, 2014 (attached)
3. Professional Employment Agreement between Board of Education for Mercer County Special Services School District and Tanya Dawson, Assistant School Business Administrator/Board Secretary, effective July 1, 2013 and June 30, 2014 (attached)
4. Revised 2013-2014 Salary/Wage Guides for hourly and per diem employees at the Day School, Health Careers Center and Adult Evening Schools, effective retroactive to July 1, 2013 through June 30, 2014 (attached)
5. Instructional staff, as listed, to be paid a total of \$403 for 13 hours of Stronge Teacher Evaluation Training on June 25 and June 26, 2013, at an hourly rate of \$31 (attached)
6. An adjustment of one additional increment for Marcy Tandy, Business Office Applications & Technology Instructor at the Sypek Center, for attainment of her master's degree. Ms. Tandy's current placement on Step 10 of the 2013-2014, 10-month Instructional salary guide, will increase to Step 11, \$64,807. The effective date is September 1, 2013 through June 30, 2014. This is in accordance with the agreement between our Board and the MCVEA. (11-320-100-101-03-00-1399)
7. Timothy Keating as a full-time, 10-month, contracted employee in the capacity of Language Arts Instructor at the Sypek Center, at an annual salary of \$52,857 (Step 1 on the 2013-2014 salary guide), effective September 1, 2013 through June 30, 2014 (-310-100-101-02-22-1027 & 11-320-100-101-03-00-1027)
8. Robert Banka as a full-time, 10-month, contracted employee in the capacity of Science Instructor at the Sypek Center, at an annual salary of \$52,857 (Step 1 on the 2013-2014 salary guide), effective September 1, 2013 through June 30, 2014 (11-310-100-101-02-00-1027 & 11-320-100-101-03-00-1027)
9. Salaries for the following full-time, 12-month Contracted staff and Confidential Unit employees effective retroactive to July 1, 2013 through June 30, 2014 (attached)
 - a. Sean Cavalier, Manager of Buildings and Grounds (11-000-262-104-07-00-2620)
 - b. Patricia Griffin, Manager of Technology (11-000-252-104-07-00-2520)
 - c. Judy Huebner, Business Secretary (11-000-251-105-07-00-2510)
 - d. Joanna Koreyva, Leave-replacement for Business Secretary (11-000-251-105-07-00-2510)
 - e. Cynthia McKenna, Secretary to the Business Administrator (11-000-251-105-07-00-2510)
 - f. Patti Mae Michalchuk, Secretary to the Superintendent (11-000-230-105-07-00-2302)
 - g. Barbara Paskewicz, Business Secretary II (11-000-251-105-07-00-2510)
 - h. Lori Perlow, District Communications Officer (11-000-218-104-07-00-2182)
 - i. Ashley Peterson, Computer Support Specialist (11-000-252-105-07-00-2520)
10. A stipend in the amount of \$600 for David Nash, CIE Coordinator for the district, in accordance with the Agreement between Board and MCVEA – Article XX (F), for chaperoning students at the SkillsUSA National Competition from June 24 through June 29, 2013 (11-310-100-101-01-01-0000)
11. Mary Sirangelo as a full-time, 10-month, contracted employee in the capacity of Biology Instructor for the Health Science Academy, at an annual salary of \$52,857 (Step 1 on the 2013-2014 salary guide), effective September 1, 2013 through June 30, 2014 (11-310-100-101-01-00-1900)
12. Anticipated resignation of Barbara Paskewicz, Business Secretary II for the district, on August 16, 2013
13. Resignation of Eric Mason, Criminal and Forensic Science Instructor at the Sypek Center, effective July 16, 2013

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Zoller seconded the motion and it was carried by roll call vote. A copy of Career Prep Articulation Agreement, various agreements (items 2-11 above), Project Lead the Way agreement, salary guides for 12-month Contracted staff and Confidential Unit employees, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Mr. Flora - Yes (abstain on item 2)	Mr. Pitman - Yes

- IIH. Price and Payment Terms on Schedule 4 for Measurement and Verification of ESIP to Johnson Controls, Inc. (attachment).
- III. Contract with Brad Shutack of Easycoast Productions, LLC, for professional services to construct an Adult Evening Program video per attached proposal not to exceed \$2,840 (13-629-200-590-04-00-2400) (attachment).
- IIJ. 2013-2014 New Jersey School Boards Association dues of \$4,754.75(11-000-230-895-07-00-2301).
- IIK. Agreement by Local Education Agencies for School Meal Programs for 2013-2014 (attachment).

Mrs. Iszard introduced a motion for the Board to approve the aforementioned. Mr. Flora seconded the motion and it was carried by roll call vote. A copy of the travel requests, Camelot payment, purchasing manual, resolution for State Contract Vendors, resolution for Maximum Travel Budget, JCI M&V, Easycoast, Meal Programs shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

PUBLIC DISCUSSION

Dr. Schneider introduced Mr. Dave Nash and asked him to present his student.

Mr. Nash said that he and Zack Strong have discussed the SkillsUSA competition and want to show a video. He explained that every student is enrolled in SkillsUSA and participates in their trade in the local competition. The top students go on to the State competition. He said he had two students, Zack Strong (2013 graduate) in Landscape Maintenance Design and Michael Elonis in Auto Collision Repair went to nationals in Kansas City. That's what you'll see in this video. (He played the video and described the experience. He noted that the students were also recognized by the County Freeholders and that Zack's competition was 6 hours long. Zack and the school received a bronze medal and is eligible for a Carhartt work clothes prize package.

Zack said the competition, experience and the whole trip was awesome. The size of the floor was amazing, like 3 football fields and meeting all the other kids from NJ was great.

Dr. Schneider asked Zack, what was his level?

Zack said he competed as a post graduate. He said that he won in January and at State cleaned a cosmetology room in front of our judges. In May there were different judges and competed against 16 others at that level and it was more difficult at Nationals. He noted there was less pressure at State and personal, but at Nationals it was an experience of a lifetime and he really enjoyed it.

Mr. Zoller asked what made you decide to go into that trade.

Zack said he attended a demo in his junior year and came back in his senior year. He stated it's not the same as spending 6 hours in school class and he came back as a post graduate and worked. He was working 40 hours a week as a manager in a Yogurt Land.

Dr. Schneider noted that this is what the Department of Labor calls stackable skills.

Mr. Nash said the competition is moving from Kansas City to Kentucky after this year and we will be aligning our fundraising. He stated that SkillsUSA is our varsity team for Assunpink and Sypek and he loves what he's doing and thanked the Board for supporting us.

The Board recessed to Executive Session at 12:40 pm on a motion made by Mr. Zoller and seconded by Mr. Flora and carried by roll call vote.

BE IT RESOLVED, that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of discussing potential litigation issues.

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

Mrs. Iszard introduced a motion to reconvene the regular meeting at 12:50 pm. Mr. Flora seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

There being no further business to come before the Board, Mrs. Iszard introduced a motion the meeting be adjourned at 12:51 pm. Mr. Flora seconded the motion and it was carried by roll call vote.

Roll Call:	Mrs. Iszard - Yes	Ms. Stinger - Yes	
	Mr. Zoller - Yes	Mr. Flora - Yes	Mr. Pitman - Yes

The next meetings of the Board shall be held on Tuesday, August 20, 2013 at 12:00 pm at the Assunpink Center.

Respectfully submitted,

Nancy R. Swirsky
Business Administrator/Board Secretary