

**BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY**

MINUTES OF MARCH 7, 2019 – SPECIAL MEETING

The Special Board Meeting of March 7, 2019 was called to order by Vice President Yolanda Stinger at 5:01 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The Vice President read the following statement:

"In accordance with the State's Sunshine Law, adequate notice of this meeting was provided. This meeting was advertised in the Times newspaper on February 20, 2019. This notice was also posted in the Board Office and a copy has been filed with the County Clerk of Mercer."

	Absent	Present
Hernandez		x
McCoy	x	
Pitman	x	
Sabo		x
Stinger		x
Zoller		x

Deborah Donnelly, Business Administrator presented the 2019-2020 Tentative School Budget. (Handout) Discussed were the proposed appropriations with the largest increase in capital outlay due to proposed conversion of space at the Assumpink Center to a lab, purchase of a new 24 passenger bus, upgrade of instructional equipment and replacement of Buildings and Grounds equipment.

Mr. Sabo asked why school administration was down. Ms. Donnelly explained it was the reclassification of guidance support from school administration to support, where they should be.

Ms. Donnelly also pointed out that we are continuing the work that was started in the 2018-2019 school year to upgrade IT network/technology which is why Central Services/IT line is up. Also presented was the budget highlights with an addition to the Criminal Science shared-time program, the increase of the culinary program with 4th year students and administrators will begin the Bond Act Proposal. MCTS continues to upgrade facilities; Science Lab was completed with funds from County and we have been fully reimbursed; Welding Ventilation System – planned completion is June 2019 to be in compliance with OSHA and Middle States. Funds will be withdrawn from Capital Reserve; new culinary kitchen at Sypek will be started shortly and is expected to be completed by June 2019.

Mr. Sabo asked where the kitchen would be. Ms. Hice DePugh noted it would be in the old Retail Marketing space at Sypek?

Ms. Hice DePugh presented the re-introduction of the Summer Camp at Sypek.

Ms. Stinger asked if MCTS teachers would be teaching the program.

Ms. Hice DePugh said yes.

Ms. Donnelly noted that MCTS will be requesting \$150,000 from the County for two (2) capital projects.

Mr. Sabo asked how is that funded?

Ms. Donnelly stated that the money comes directly from the County and is not from the MCTS operating budget.

6. NEW BUSINESS

Business Administrator recommended the Board approve the following:

- A. Resolve to approve and submit the 2019-2020 Tentative School District Budget for approval by the Interim Executive County Superintendent (attached)
- B. Award bid 19-10 Outdoor Kitchen Equipment – Grant Funded to Town Appliance

	Motion	Second	Yes	No	Abstain	Absent
Roll call			x		x (6A)	
Hernandez						
McCoy						x
Pitman						x
Sabo	x		x			
Stinger			x			
Zoller		x	x			

7. ADJOURNMENT

There being no further business to come before the Board, the meeting be adjourned at 5:51 pm.

	Motion	Second	Yes	No	Abstain	Absent
Roll call			x			
Hernandez						
McCoy						x
Pitman						x
Sabo	x		x			
Stinger		x	x			
Zoller			x			

The next meeting of the Board shall be Tuesday, March 19, 2019 at 5:00 pm at the Assunpink Center.

Respectfully submitted,



Deborah Donnelly
School Business Administrator/Board Secretary