

**BOARD OF EDUCATION
OF THE VOCATIONAL-TECHNICAL SCHOOLS
IN THE COUNTY OF MERCER, NEW JERSEY**

MINUTES OF AUGUST 15, 2017

1. The Board Meeting of August 15, 2017 was called to order by President Albert Pitman at 12:02 pm. The meeting took place at the Mercer County Vocational-Technical Schools, 1085 Old Trenton Road, Trenton, New Jersey. The President read the following Sunshine Statement:

“In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided.
This meeting notice was advertised in the Trenton Times newspaper on August 1, 2017.
This notice was also posted in the Board Office and a copy has been filed with the County Clerk of Mercer”.

Roll Call:	Ms. Iszard – Present	Ms. Stinger – Present	Ms. Hernandez-Manno – Present
	Mr. Zoller – Present	Ms. McCoy – Absent (arrived at 12:07)	Mr. Pitman – Present

2. PLEDGE OF ALLIGANCE –

3. EXECUTIVE SESSION /PUBLIC DISCUSSION

A. PUBLIC DISCUSSION

B. EXECUTIVE SESSION – moved to the end

4. MINUTES OF PREVIOUS MEETINGS

A. The regular session meeting minutes of July 18, 2017 were brought before the Board for approval. Upon reviewing the regular session meeting minutes of July 18, 2017. Ms. Iszard introduced a motion for the Board to approve the minutes. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent	Mr. Pitman – Yes

5. BILLS TO BE APPROVED/TRANSFERS – REVISED HANDOUT

Bills totaling \$386,421.17 for August 2017 and budget transfers to date were brought before the Board. Upon reviewing the bills and budget transfers presented, Mr. Zoller introduced a motion for the Board to approve the bill list grand total of \$386,421.17. Ms. Iszard seconded the motion and it was carried by roll call vote. The bills list and budget transfers report shall be attached to the original minutes filed in the Board Office as an official document of the Board.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent	Mr. Pitman – Yes

6. BOARD SECRETARY/TREASURER’S REPORT

Upon review of the financial reports for the period ending July 2017, Ms. Iszard introduced a motion the Board approve the reports as presented, whereby, that major accounts and fund balances have not been over-expended and sufficient funds are available to meet the District’s financial obligations. Ms. Stinger seconded the motion and it was carried by roll call vote. Said reports shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent	Mr. Pitman – Yes

7. CORRESPONDENCE & COMMUNICATIONS

8. COMMITTEE REPORTS

9. SUPERINTENDENT'S REPORT

A. NEW PROGRAMS/SPECIAL PROJECTS

Recommend the Board approve the following:

1. Tuition Based Individual Training Agreement (ITA) Contract between Mercer County One-Stop Career Center and Mercer County Technical School District, Contract No. PY 2017/2016-256, valid for period of July 1, 2017 to June 30, 2018 (attached)
2. Student and Exchange Visitor Program (SEVP) to take place at the Assunpink Center, Sypek Center, Adult Evening Schools and Health Careers Centers, with an application fee of \$1,700 and total site visit fee of \$2,620 for the district, pending SEVP Certification Process approval (attached)
3. 2017-2018 Articulation Agreement between Mercer County Community College and Mercer County Technical Schools for the Postsecondary HVAC program at the Adult Evening Schools (attached)

Motion: Ms. Stinger
Seconded: Ms. Iszard

Roll Call: Ms. Iszard – Yes Ms. Stinger – Yes Ms. Hernandez-Manno - Yes
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

B. PERSONNEL & ADDENDUM

Recommend the Board approve the following personnel in the job categories, salary/wage rates, time periods specified:

1. Rescind the 2016-2020 Employment Agreement for Dr. Kimberly J. Schneider, Superintendent, as part of the current Interlocal Services Agreement with Mercer County Special Services School District, originally approved on March 22, 2016, retroactive to the end of business day June 30, 2017 (1-000-230-104-07-00-2302)

Motion: Mr. Zoller
Seconded: Ms. Stinger

Roll Call: Ms. Iszard – Yes Ms. Stinger – Yes Ms. Hernandez-Manno - Abstain
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

2. Adopt a new 2017-2022 Employment Agreement for Dr. Kimberly J. Schneider, Superintendent, as part of the current Interlocal Services Agreement with Mercer County Special Services School District, retroactive to July 1, 2017 through June 30, 2022 (11-000-230-104-07-00-2302) (attached)

Motion: Ms. Iszard
Seconded: Mr. Zoller

Roll Call: Ms. Iszard – Yes Ms. Stinger – Yes Ms. Hernandez-Manno - Abstain
 Mr. Zoller – Yes Ms. McCoy – Absent Mr. Pitman – Yes

3. Rescind employment offer for Robert Messina, Criminalistics Instructor at the Sypek Center, originally approved on July 18, 2017, unable to obtain certification
4. Michael Martin, as a full-time, 10-month, contracted employee in the capacity of Criminalistics Instructor at the Sypek Center, pending certification and the completion of a criminal background check, at an annual salary of \$54,492 (Step 3 of the 10-month Teacher Guide), pending negotiations, effective September 1, 2017 through June 30, 2018 (11-310-100-101-02-00-1739)
5. Corrected salary for Joanna Filipczak, originally approved on July 18, 2017, as a full-time, 10-month, contracted employee in the capacity of English Special Education Instructor for the district, at an annual salary of \$54,492 (Step 3

- of the 10-month Teacher Guide), for credit for her Masters Degree, pending negotiations, effective September 1, 2017 through June 30, 2018 (50% ESSA-20-231-100-101-00-18-231)(50% IDEA-20-231-100-101-00-18-250)
6. Rescind employment of Christina Cavanagh, Lunch Aide at the Assunpink Center, originally approved on July 18, 2017
 7. Loretta Myslinski, as a Lunch Aide for the Health Science Academy at the Assunpink Center, on an as needed basis, three (3) hours per day and not to exceed 29 hours per week, at an hourly rate of \$13, effective September 1, 2017 through June 30, 2018 (11-320-100-106-01-00-1900)
 8. Rosemary Bogacz, as a Part-time Secretary at the Health Careers Center, on an as needed basis, not to exceed 29 hours per week, at an hourly rate of \$13.50, effective August 16, 2017 through June 30, 2018 (13-330-200-100-05-00-2620)
 9. Daniel Shults, originally approved on May 16, 2017 as a Blueprint Reading Instructor at the Adult Evening School, to also be employed as a Math Instructor at the Adult Evening School, on an as needed basis, not to exceed 29 hours per week at an hourly rate of \$30
 10. Dorothy Johnson, originally approved on May 16, 2017 as a substitute Secretary at the Health Careers Center, to also be employed as a Test Proctor at the Health Careers Center, on an as needed basis, not to exceed 29 hours per week at an hourly rate of \$32
 11. A title change for Edward Birdsall, formerly approved on April 18, 2017 as a Landscaping and Design Instructor, to Horticulture and Turf Care Management Instructor effective September 1, 2017
 12. A title change for Robert Wurm, formerly approved on April 18, 2017 as a Business Occupations and Technology Instructor, to Business Technology Instructor effective September 1, 2017
 13. Darryl Robinson, as a Part-time Barbering Instructor at the Adult Evening Schools, on an as needed basis, not to exceed 29 hours per week, at an hourly rate of \$30, effective August 16, 2017 through June 30, 2018 (13-629-100-101-04-00-1706)
 14. The following staff to serve on the District Evaluation Advisory Committee (DEAC) at no cost to the district, effective September 1, 2017 through June 30, 2018:
 - a. Sharon Nemeth, Principal, Assunpink Center and Health Careers Center
 - b. Dana Hice DePugh, Assistant Superintendent for Curriculum and Instruction
 - c. Anne Benoit, Supervisor Secondary Education, Assunpink Center
 - d. Madeline Lollo, Instructor, Assunpink Center
 - e. Henry Pfeffer, Instructor, Assunpink Center
 - f. Scott Engle, Instructor, Sypek Center
 - g. Lisa Nolan, Instructor, Health Careers Center
 - h. Albert Pitman, Board of Education Member (President)
 15. The following staff to serve on the School Improvement Panel (ScIP) at no cost to the district, effective September 1, 2017 through June 30, 2018:
 - a. Brian Bittings, Principal, Sypek Center
 - b. David Lugo, Supervisor, Sypek Center
 - c. Michael Cramer, Automotive Technology Instructor, Sypek Center
 - d. Ed Birdsall, Horticulture and Turf Care Management Instructor, Sypek Center
 - e. Sharon Nemeth, Principal, Assunpink Center and Health Careers Center
 - f. Anne Benoit, Supervisor, Assunpink Center
 - g. Julie Trauger, World Language Instructor, Assunpink Center
 - h. Elise Lybrand, Health Occupations Instructor, Assunpink Center and Health Careers Center
 - i. Rachel Hendrickson, English Instructor, Assunpink Center
 16. A stipend in the amount of \$1,500 for Megan Ferdetta, School Counselor at the Assunpink Center, for services to be rendered as the Student 504 Coordinator for the district during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$750 at the end of the first and second semesters (11-000-218-104-01-00-2180)
 17. A stipend in the amount of \$600 for Scott Engle, Culinary Arts Instructor at the Sypek Center, for services to be rendered as the ProStart Advisor during the 2017-2018 school year, September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$300 at the end of the first and second semesters (11-310-100-101-02-00-0000)
 18. A stipend in the amount of \$1,200 for Daniel Sbar, Biology Instructor at the Assunpink Center, for services to be rendered as the HOSA Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)
 19. A stipend in the amount of \$1,200 for Laura Wurtzel, Secretary I at the Assunpink Center, for services to be rendered as the National Honor Society Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)
 20. A stipend in the amount of \$900 for Valerie Wallace, Math Instructor at the Assunpink Center, for services to be rendered as the Math League Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$450 at the end of the first and second semesters (11-310-100-101-01-00-0000)
 21. A stipend in the amount of \$1,200 for Rachel Hendrickson, English Instructor at the Assunpink Center, for services to be rendered as the Student Council Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)

22. A stipend in the amount of \$1,200 for Julie Trauger, World Language Instructor at the Assunpink Center, for services to be rendered as the Yearbook Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)
23. A stipend in the amount of \$900 for Marcie Tandy, Guidance Counselor at the STEM Academy, for services to be rendered as the Prom/Social Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$450 at the end of the first and second semesters (11-310-100-101-01-00-0000)
24. A stipend in the amount of \$600 for Michael Orfe, School Psychologist for the District, for services to be rendered as the Debate Team Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$300 at the end of the first and second semesters (11-310-100-101-01-00-0000)
25. A stipend in the amount of \$600 for Edward Birdsall, Horticulture and Turf Care Management, Instructor at the Sypek Center, for services to be rendered as the Future Farmers of America (FFA) Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$300 at the end of the first and second semesters (11-310-100-101-02-00-0000)
26. A stipend in the amount of \$1,200 for John Takach, STEM Instructor at the Assunpink Center, for services to be rendered as the Robotics Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)
27. Robert Wurm, Business Technology Instructor, to serve as the FBLA Advisor, at no cost to the district, effective September 1, 2017 through June 30, 2018
28. A stipend for Anne Benoit in the amount of \$900 for chaperoning HOSA students to the NJHOSA Washington Leadership Academy, in Washington DC on Saturday, September 16, 2017 through Tuesday, September 19, 2017 (11-310-100-101-01-01-0000)
29. Nicholas Sakowski, Teacher Assistant, to work in the Graphic Arts Technology shop to complete summer print orders for the district for one additional day, 8:00 am – 3:00 pm at an hourly rate of \$28, effective August 4, 2017 (11-310-100-101-02-01-1413)
30. Kiarra Geffard, Student Worker, originally approved May 16, 2017, to work 9 additional days in August, 8:00 am – 3:00 pm at an hourly rate of \$9.50, effective August 21, 2017-August 31, 2017 (11-310-100-101-02-01-1413)
31. Sade Harris as a Substitute Academic Instructor for the District, on an as needed basis and not to exceed 29 hours per week, pending criminal history review, at a per diem rate of \$90, effective September 1, 2017 through June 30, 2018 (11-310-100-101-0-01-1701) (11-310-100-101-02-01-1710)
32. Sam Chilkotowsky, as a full-time, 10-month, contracted employee in the capacity of STEM Technology Instructor for the STEM Academy, at an annual salary of \$60,282 (step 9 of the Teacher Guide), pending negotiations, effective September 1, 2017 through June 30, 2018 (11-310-100-101-01-00-1950)
32. A stipend in the amount of \$1,200 for Sam Chilkotowsky, STEM Instructor at the STEM Academy, for services to be rendered as the Robotics Advisor during the 2017-2018 school year, effective September 1, 2017 through June 30, 2018, to be paid in two (2) payments of \$600 at the end of the first and second semesters (11-310-100-101-01-00-0000)

Motion: Ms. Iszard
 Seconded: Ms. Stinger

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno - Abstain
	Mr. Zoller – Yes	Ms. McCoy – Yes (arrived at 12:07)	Mr. Pitman – Yes

C. MISCELLANEOUS

Recommend Board approve the following:

1. The following policies and regulations for second reading and adoption: *(available for review in the Superintendent's office)*
 - a. 8550 Unpaid Meal Charges/Outstanding Food Service Charges
 - b. 2624 R Grading System
2. The following bylaw, policies and regulations for first reading: *(attached)*
 - a. 0000.02 Introduction
 - b. 1240 Evaluation of the Superintendent
 - c. 1240 R Evaluation of the Superintendent
 - d. 1511 Board of Education Website
 - e. 3126 District Mentoring Program
 - f. 3126 R District Mentoring Program
 - g. 3221 Evaluation of Teachers
 - h. 3221 R Evaluation of Teachers
 - i. 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - j. 3222 R Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - k. 3240 Professional Development for Teachers and School Leaders
 - l. 3240 R Professional Development for Teachers and School Leaders
 - m. 5610 Suspension

- n. 5610 R Suspension
- o. 5620 Expulsion
- p. 6511 Direct Deposit
- q. 8350 Records Retention
- r. 8507 Breakfast Offer Versus Serve (OVS)
- s. 8508 Lunch Offer Versus Serve (OVS)
- 3. 2017-2018 Emergency Preparedness Drill Schedule for the following: (attached)
 - a. Assunpink Center
 - b. Sypek Center
 - c. Adult Evening Schools
 - d. Rubino Academy
- 4. 2017-2018 Calendar for the Thomas J. Rubino Academy (attached)
- 5. 2017-2018 Nursing Services Plan for the following: (attached)
 - a. Assunpink Center, Sypek Center and Academy/Full-time Programs
 - b. Thomas J. Rubino Academy
- 6. 2017-2018 Standard Procedures of School Health Services/Standing Orders for the following: (attached)
 - a. Assunpink Center, Sypek Center and Academy/Full-time Programs
 - b. Thomas J. Rubino Academy
- 7. 2017-2018 Advisory Committee Member Lists for the following: (attached)
 - a. Assunpink Center – Shared-time Programs
 - b. Health Science Academy
 - c. STEM Academy
 - d. Sypek Center – Shared-time Programs
 - e. Culinary Arts Academy
 - f. Health Careers Center – Licensed Practical Nurse
 - g. Adult Evening Schools
- 8. Curriculum, Course of Study, Textbook Lists and evaluation forms for the 2017-2018 school year for the following: (attached)
 - a. Assunpink Center
 - b. Sypek Center
 - c. Health Careers Center
 - d. Adult Evening Schools
- 9. Re-approval of Board policy 5512, Harassment, Intimidation, and Bullying, approved November 19, 2013, 2017-2018 school year (copy available in the Superintendent's office)
- 10. Chemical Hygiene Plan for the district, as of July 2017 (attached)
- 11. The following curricula for the district: (copies available in the Superintendent's office)
 - a. Environmental Science
 - b. Financial Literacy
 - c. Health 9
 - d. Health 10 & Drivers Education
 - e. Health 11
 - f. Health 12
 - g. Honors US History I
 - h. Honors US History II
 - i. US History I
 - j. US History II
 - k. World History
- 12. District Secondary Perkins Five-Year Plan effective July 1, 2017 through June 30, 2022 (attached)
- 13. District Postsecondary Perkins Five-Year Plan effective July 1, 2017 through June 30, 2022 (attached)
- 14. Corrective Action Plan for All Teaching Staff, updated to meet 2017-2018 Administrative Code 6A:10-2.5, to be inserted into the staff member's Opening Day Binder (attached)
- 15. The following curricula for the district: (copies available in the Superintendent's office)
 - a. Building Trades: Carpentry
 - b. Electrical Construction and Maintenance
 - c. Physical Education 9-12

Ms. Stinger introduced a motion for the Board to approve the aforementioned of Section 9C. Ms. Iszard seconded the motion and it was carried by roll call vote. A copy Super contract, 0000.02, 1240, 1240R, 1151, 3126, 3126R, 3221, 3221R, 3222, 3222R, 3240, 3240R, 5610, 5610R, 5620, 6511, 8350, 8507, 8508, 17-18 drill schedule, 17-18 Rubino calendar, 17-18 nursing plan, 17-18 school health services, 17-18 advisory, curriculum, course of study, textbook & eval forms, chemical hygiene plan, secondary Perkins 5 yr plan, post-secondary Perkins 5 yr plan, corrective action plan, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call: Ms. Iszard – Yes Ms. Stinger – Yes Ms. Hernandez-Manno – Yes
Mr. Zoller – Yes Ms. McCoy – Yes Mr. Pitman – Yes

10. OLD BUSINESS - None

11. NEW BUSINESS & ADDENDUM

Recommend the Board approve the following:

- A. Travel requests (attached)
- B. Field trip requests (attached)
- C. Advertising agreement with NJ Advance Media for Barber Class Facebook targeting campaign through September 3, 2017 for an amount not to exceed \$1,200 (13-629-200-590-04-00-2400)(attached)
- D. Tort Claim Resolution for 2017-2018 (attached)
- E. Renewal of Temporary Instructional Space for the 2017-2018 School Year for the STEM Academy at Mercer County Community College (3 rooms) (attached)
- F. Initial Application of Temporary Instructional Space for the 2017-2018 School Year for the STEM Academy at Mercer County Community College (attached)
- G. Continuation of Agreement with Delta-T Group to provide substitute registered nurses at a rate of \$43 per hour, July 1, 2017 through June 30, 2018, not to exceed \$5,000 (11-000-213-590-01-00-2130 or 11-000-213-590-02-00-2130) (attached)
- H. Continuation of enrollment in Central Jersey Program for Recruitment of Diverse Educators (CJ PRIDE) for the 2017-2018 school year at fee of \$100 (11-000-230-895-07-00-2302) (attached)
- I. Shared services agreement between Mercer County Special Services School District (MCSSSD) and Mercer County Technical School (MCTS) District for Speech Therapist, once per week for STEM student, for the period September 1, 2017 through June 30, 2018. MCTS District shall pay up to \$4,000 to MCSSSD for services rendered under this agreement (attached)
- J. Resolution to Purchase from Haas Factory Outlet (attached)
- K. Sale of Solar Renewable Energy Certificates (SREC) from March 2017 to June 2017 as follows: 304 from Assunpink and 112 from Sypek for a total of 416 SRECs using the services of Flett Exchange Online Auction
- L. Donation of four (4) Nestorbars, multi-purpose utility tools, two each to the carpentry programs at Assunpink and Sypek Centers
- M. Continuation of AFLAC FSA Reimbursement Services Agreement for the 2017-2018 school year
- N. Write-off of \$1,820 from Invoice 17-00141 to the Rubino Academy
- O. Contract with Bottling Group Inc. (Pepsi) (handout) PULLED
- P. Service agreement with Alert Solutions for parent notifications, effective August 18, 2017 through August 17, 2018; Year 1 of 3 at a cost of \$1,250 per year and a one-time set-up fee of \$250 (11-000-252-340-07-00-2520) (attached)
- Q. Resolution to accept additional state aid for the 2017-2018 school year (attached)

Mr. Zoller introduced a motion for the Board to approve the aforementioned. Ms. McCoy seconded the motion and it was carried by roll call vote. A copy of travel, field trips, NJ Advance Media, Tort resolution, renewal of temp space, initial app for temp space, Delta-T, NJ PRIDE, shared services agreement, Haas resolution, Alert Solutions, state aid resolution, shall be attached to the original minutes filed in the Board Office as official documents of the Board.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes (abstain on 11E, 11F & 11Q)
	Mr. Zoller – Yes	Ms. McCoy – Yes	Mr. Pitman – Yes

The Board recessed at 12:10 pm on a motion made by Ms. Iszard and seconded by Ms. Stinger and carried by roll call vote.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Yes	Mr. Pitman – Yes

12. EXECUTIVE SESSION

BE IT RESOLVED that the Mercer County Vocational-Technical Board of Education shall recess to executive session for the purpose of Board Ethics Training.

BE IT FURTHER RESOLVED, that the minutes of the executive session shall be released to the public when the need for confidentiality no longer exists, except personnel information or information pertaining to legal settlements with personnel which by agreement must remain confidential shall not be released unless otherwise required by law.

A motion for the Board to enter into Executive Session at 12:28 pm on a motion made by Ms. McCoy and seconded by Ms. Stinger and carried by roll call vote.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Yes	Mr. Pitman – Yes

A motion for the Board to return to Public Session at 1:28 pm was made by Ms. Stinger and seconded by Ms. Iszard and carried by roll call vote.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent (left at 1:12 pm)	Mr. Pitman – Yes

13. PUBLIC DISCUSSION

None

14. ADJOURNMENT

There being no further business to come before the Board, Ms. Iszard introduced a motion the meeting be adjourned at 1:29 pm. Mr. Zoller seconded the motion and it was carried by roll call vote.

Roll Call:	Ms. Iszard – Yes	Ms. Stinger – Yes	Ms. Hernandez-Manno – Yes
	Mr. Zoller – Yes	Ms. McCoy – Absent	Mr. Pitman – Yes

The next Regular Meeting shall be held on Tuesday, September 19, 2017 at 5:00 pm at the Assunpink Center.

Respectfully submitted,



Tanya Dawson
Business Administrator/Board Secretary